

 ***University of Ljubljana Innovation Fund Call for proposals***

 **Final report**

## **Information about the applicant and project manager**

|  |  |  |
| --- | --- | --- |
| Applicant – member: | *[title of the UL member]* |  |
| Project manager’s name and surname | *[name and surname]* |  |
| Project manager’s laboratory/department | *[title of the laboratory/department]* |  |
| Project manager’s job title | *[employment position]* |  |
| Project manager’s e-mail | *[e-mail address]* |  |
| Project manager’s mobile telephone number | *[mobile tel. number]* |  |

## **Summary of activities performed**

*Please provide a brief summary of the activities performed.*

*Limit the summary to approximately 1000 characters.*

## **Current technology readiness level (after the financing from the Innovation Fund):**

|  |
| --- |
| *[Please define and describe the current technology readiness level].* |

# **WHICH ORGANISATIONS – POTENTIAL USERS/BUYERS/PARTNERS HAVE YOU CONTACTED?**

*Please provide a list of the organisations you have contacted (name of the organisation, contact person, e-mail address, website, date of making the contact, feedback), along with their feedback.*

|  |  |  |
| --- | --- | --- |
| **Name of the organisation and website** | **Contact person and their e-mail address (or LinkedIn profile)** | **Date of contact, feedback and subsequent steps** |
| [] | [] | [] |

## **Expected advantages for business/development partners**

*Please assess the advantages for business/development partners you have identified during the project.*

*Limit the summary to approximately 1500 characters.*

## **Identified risks**

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| --- |
| *[Please define and explain potential risks (technical, software related, market or other risks). How high/low are these risks? Please define how you can mitigate them. Propose a method of monitoring the complete project activities and monitoring the efficient usage of the funds received.]* |

## **Video/photo material**

*Please add video/photo material of your updated solution.*

## **Subsequent steps necessary to commercialise the solution**

*Which steps/activities are still necessary to commercialise the solution?*

|  |
| --- |
| **IMPLEMENTED ACTIVITIES AND TIMELINE** |
| **Seq. No.** | **Description of activity** | **Duration of activity** **(beginning – end)** | **Actual cost of activity, by types of cost** | **Results achieved** |
| **1** | [] | Start month No.# 🡪 End month No.# | Labour costs: []External costs: []Equipment costs: []Attendance at an industry fair: [] | [] |
| **2** | [] | Start month No.# 🡪 End month No.# | Labour costs: []External costs: []Equipment costs: []Attendance at an industry fair: [] | [] |
| **3** | [] | Start month No.# 🡪 End month No.# | Labour costs: []External costs: []Equipment costs: []Attendance at an industry fair: [] | [] |
| **…** |  |  |  |  |

**Project manager’s signature Dean’s signature**

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